**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Meeting of Foulness Island Parish Council held on Wednesday 10th April 2019, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.20 p.m.

Present: Councillors G. Bickford, F. Giles, R. Green, E. Pitts (Chair) and A. Porter.

In attendance: County and District Councillor M. Steptoe, N. Uden (QinetiQ), and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No person present notified the meeting that they intended to record the proceedings.
5. **To receive apologies for absence.**
6. Apologies for absence were received from E. Birch (QinetiQ) and District Councillors D. Efde and J. McPherson.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 13th March, 2018.**
10. Proposed Councillor Pitts, seconded Councillor Bickford that the minutes of the meeting held on 13th March be signed as a correct record. 3 for, 2 abstentions. Carried.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. County and District Councillor Steptoe reported on Essex CC Libraries, Essex CC and District Council parking initiatives, Play Equipment, The 2019/20 Precept and the Essex Flood Forum.
13. **Financial Matters**
14. Proposed Councillor Porter, seconded Councillor Green that the Bank Reconciliation as at 31st March 2019 be approved. Carried unanimously).
15. Proposed Councillor Porter, seconded Councillor Green that the Accounts for the twelve months to 31st March 2019 be approved. Carried unanimously.
16. Proposed Councillor Giles, seconded Councillor Bickford that the Bank Payment requests for March/April 2019 be approved. Carried unanimously.
17. Proposed Councillor Pitts, seconded Councillor Giles that the Receipts for March/April 2019 be approved. Carried unanimously.

1. **Post Office**
2. The Clerk reported that no further information regarding the possible provision of a Post Office on Foulness Island was available. It was agreed to take this off the agenda at future meetings but the Clerk was asked to keep a watching brief on the situation in conjunction with Edwin Birch of QinetiQ.
3. **Clerk’s Report**
4. The Clerk reported that Councillors Green and Porter would not be standing at the Parish Council Elections to be held on 2nd May 2019. He thanked them for their contribution to the Council over the last four years. His comments were endorsed by the Parish Council and by members of the public.
5. **Reports of Meetings attended.**
6. No meetings had been attended.
7. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
8. No Parishioners attended the meeting.
9. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
10. There was no information to exchange.
11. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and the public be excluded and they were instructed to withdraw.**
12. **Clerk’s Salary**
13. Proposed Councillor Pitts, seconded Councillor Green that, as from 1st April 2019, the Clerk should be paid at the NALC agreed rate for SCP 30 for twelve hours per month. Carried unanimously.

 Meeting closed 7.50 pm

Issued 30th April 2019.